



# WORKSPACE EVOLUTION

Ideas for Returning to the Office

Trendway >

# PROTECTING WHAT MATTERS

As we begin to head back into the office, we know things will need to change. Your people and the safety of everyone entering your facilities and offices will be crucial to protect.

The densification of the workplace, lower paneled environments and the open office, while popular over the last decade, do not conform to the new normal. We also know that things are likely to change. Flexible and adaptable options will be critical. We are learning new things every day on how to make the changes necessary to adapt to be safe. This guide is meant to provide some ideas that take into account, budgets, resources and the level of risk to be managed. We are here to help you make those changes.



## Commercial Grade Air Purifiers

Tackle harmful germs, viruses, VOC's and odors with AeraMax Pro, a series of commercial grade air purifiers. AeraMax is a perfect solution to clean the air we share and they can be integrated with our movable walls for a seamless solution.



## Movable Walls Solutions

New ideas for dividing space and increasing safety are being explored using TrendWall, Volo and Clear Wall. Larger spaces can quickly and easily be divided into smaller spaces that support social distancing.



## Retrofit and Reconfigure Ideas

All of our systems lines can be modified by either simple retrofits, reconfigurations and where necessary redesigning the space. Multiple budgets, resources and needs can all be addressed to increase safety.



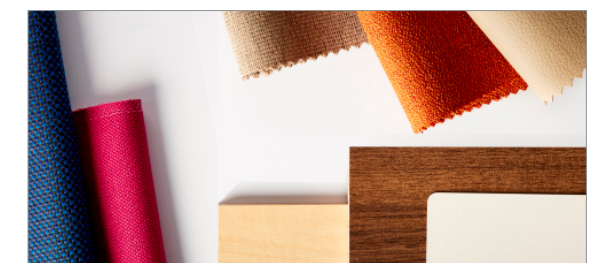
## Acrylic Screens

Easily convert your open plan office to a more secluded environment with our new acrylic screens. There are many options to choose from to quickly retrofit your space when it's time to get your team back into the office - safely.



## Surface Materials

The materials you choose to retrofit your current space, or for a new design, will look different and will be based on easy and effective cleanability. We have highlighted materials in our offering that provide more protection and assurance.



# INTRODUCING AERAMAX PRO AIR PURIFIERS

Improve your air with this line of professional grade air purifiers that are a proven leader to effectively eliminate up to 99.9% of contaminants. Surface cleaning only goes so far. This sophisticated technology tackles the toughest germs for a healthier environment.



AeraMax® Pro AM2



AeraMax® Pro AM3

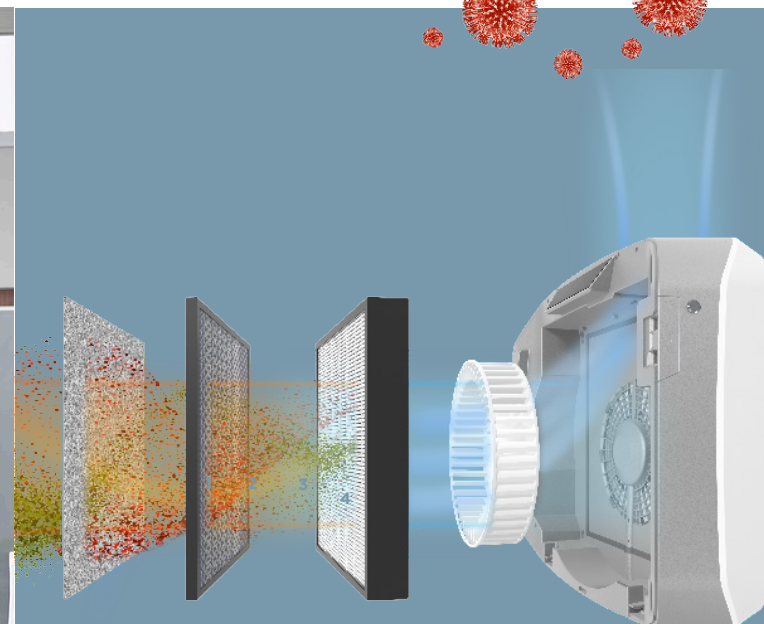


AeraMax® Pro AM4

Pick the model you need based on room size and choose from wall mount or freestanding. These purifiers can be integrated with our movable walls for a seamless solution.



Fellowes AeraMax Pro AM3 & AM4 air purifiers demonstrated, through independent laboratory testing, to be effective in eliminating aerosolized airborne concentration of SARS-CoV-2 by 99.9999% through a single air pass test of the purifier. AeraMax Pro air purifiers reached 99.99% airborne reduction of a surrogate Human Coronavirus 229E in a 20m3 test within 1 hour of operation in a separate test.



### Carbon Filter

Reduces odors, chemical vapors (VOCs), and captures large airborne particles.

### True HEPA Filter

Captures 99.97% of airas small as 0.03 microns, including mold spores, germs, viruses, pollen, dust mites, most airborne particles and allergies.

### AeraSafe™ Antimicrobial Treatment

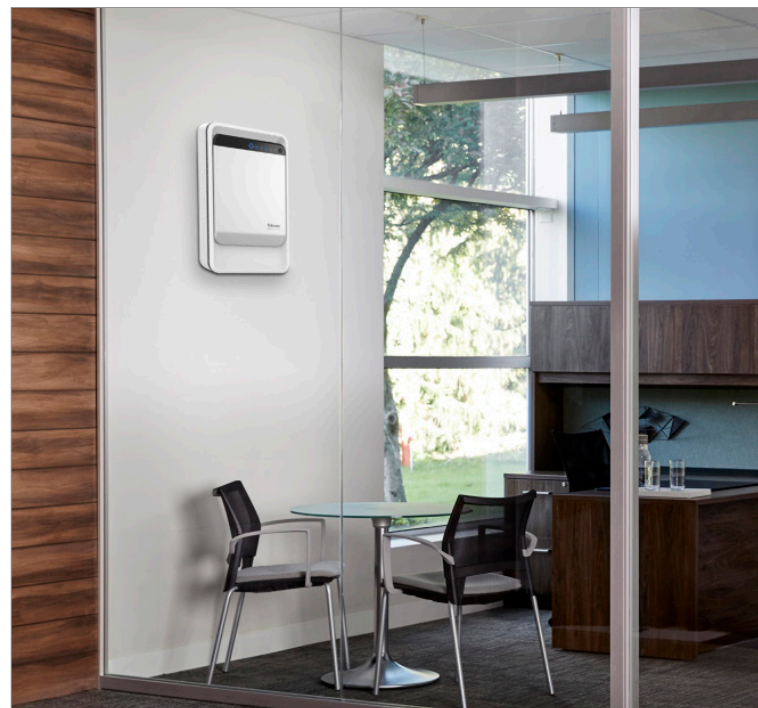
Built-in protection from the growth of odor causing bacteria, mildew and fungi due to the True HEPA Filter.

### PlasmaTRUE™ Technology

Safely reduces airborne particles at the molecular level, instantly neutralizing germs and viruses in the air.

# AERAMAX PRO AIR PURIFIERS

Fellowes air purifiers with PureView™ Technology makes the invisible visible with real-time status updates as the air is cleaned. This not only provides improved brand perception, it gives employees and guests maximum peace of mind that the air they breathe is clean.



AeraMax air purifiers can be mounted on drywall, on our Trendway movable walls, or placed in our Capture and Choices systems to further improve the surrounding air quality.



# MOVABLE WALL SOLUTIONS

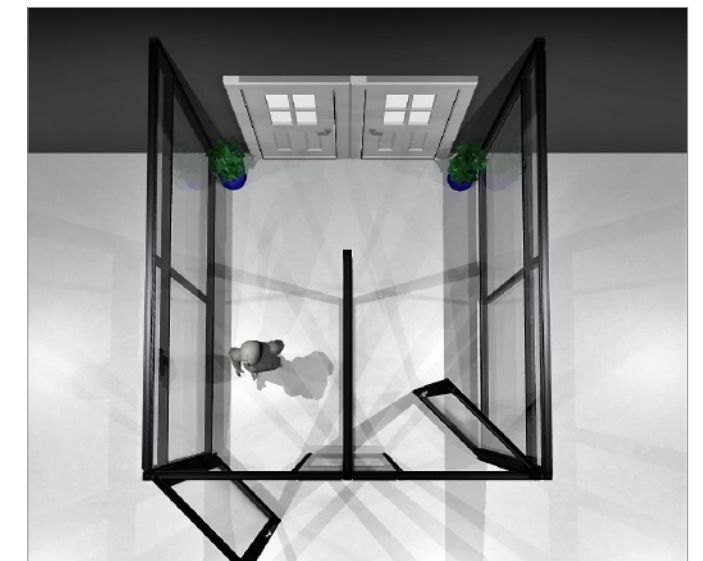
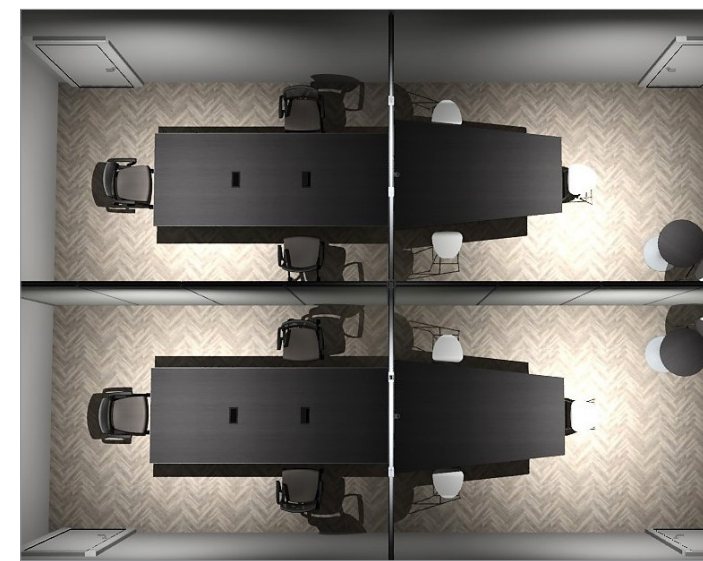
As workspaces move from collaborative spaces to areas that enable social distancing, adding walls can create barriers and reduce density in common areas.

Our Walls can be freestanding or ceiling mounted, plus our offices can be quickly installed anywhere without significant labor or dry wall work. Moveable walls can then be reconfigured later if needed, for the ultimate in flexibility.



Using movable walls to divide up spaces and create barriers can be done with all three wall lines, giving you flexibility for budget, functionality and aesthetic requirements.

Floor-to-ceiling wall panels can also be used to divide up space in call centers, cafe's, training areas, and other shared spaces to help limit transmission of germs and particulates.



Use Trendway movable walls to divide up the interior space of large conference rooms into quarters or halves for a smaller meeting area or media rooms.

# CAPTURE® RETROFIT | RECONFIGURE

Capture is a versatile, full featured frame and tile system that is exceptionally easy to plan, install and reconfigure. Frames installs with minimal tools and tiles click right in.

Starting with your existing low paneled configuration, there is a menu of product options and features to choose from in achieving safer distancing. Here are examples to go from Good to Better to Best. Any of these ideas can also be mixed and matched in various combinations to suit your budget, resource, and risk management situation.

Consult with your Trendway representative to explore even more ideas.

**Good**

Minimize cost and labor with simple retrofit ideas that create more separation

**Better**

Maximize existing layout with additional changes and products for more protection

**Best**

Reconfigure with more robust changes, additions, and modification for maximum protection

Capture® Before



## Capture Good

- 1 Slatwall accessories that can collect dirt and germs in the crevices should be removed.
- 2 Glass Screens can be added for additional height and protection.
- 3 Laminate End Panel can be added to create an additional barrier.
- 4 Ped cushions can be switched to bleach cleanable fabrics.
- 5 Exterior tiles can be switched to laminate, steel or bleach cleanable fabrics.



## Capture Better

Everything in Good:

- 1 2 3 4 5

in addition:

- 6 Storage units with pull handles can replace units with bevel pulls, isolating the touch point area.
- 7 Tiled return panels provide additional height and choice of material options.
- 8 Metal shelf is added to hold cleaning and sanitizing products and other personal protective gear.
- 9 Glass Stackers eliminate gaps and provide additional height as compared to screens



## Capture Best

Everything in Better:

- 1 2 3 4 5 6 7 8 9

in addition:

- 10 Work stations can be reconfigured to face employees toward the perimeter for further distancing.
- 11 Interior tiles can be switched to laminate, steel, or bleach cleanable fabrics.



# CHOICES® RETROFIT | RECONFIGURE

Choices System brings proven quality and high-performance solutions to the workplace. Panels ship fully assembled and come with flexible options for power and data access.

Starting with your existing low paneled configuration, there is a menu of product options and features to choose from in achieving safer distancing. Here are examples to go from Good to Better to Best. Any of these ideas can also be mixed and matched in various combinations to suit your budget, resource, and risk management situation.

Consult with your Trendway representative to explore even more ideas.



Choices® Before



## Choices Good

- 1 Slatwall accessories that can collect dirt and germs in the crevices should be removed.
- 2 Glass Screens can be added for additional height and protection.
- 3 Return panels can be added to create an additional barrier.
- 4 Ped cushions can be switched to bleach cleanable fabrics.
- 5 Metal shelf is added to hold cleaning and sanitizing products and other personal protective gear.



## Choices Better

Everything in Good:

- 1
- 2
- 3
- 4
- 5

in addition:

- 6 Exterior wall panels can be replaced with bleach cleanable fabrics or Vinyl Panels.
- 7 Storage units with pull handles can replace units with bevel pulls, isolating the touch point area.



## Choices Best

Everything in Better:

- 1
- 2
- 3
- 4
- 5
- 6
- 7

in addition:

- 8 Glass stackers eliminate gaps and provide additional height as compared to screens.
- 9 Workstations can be reconfigured to face employees toward the perimeter for further distancing



Choices Half Glass Panels can be outfitted with an access slot and counter to allow a contactless exchange of items.

# ACRYLIC SCREENS — Protecting What Matters

Easily convert your open plan office to a more secluded environment with Trendway's acrylic screens and panel toppers. There are many options to choose from to quickly retrofit your space when it's time to get your team back to the office — safely. Available in Single and U-Shaped Styles, select the size, optional features, aesthetic style and mounting option you want. These simple additions will quickly reduce the risk in your office, and provide peace of mind.



Panel Topper



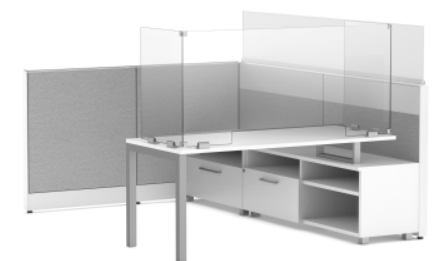
Single acrylic screen with top mount clamp.



Single acrylic screen with edge mount clamp.



U-Shape acrylic screen with post style bracket.



U-Shape acrylic screen with 4" access slot and low profile bracket.



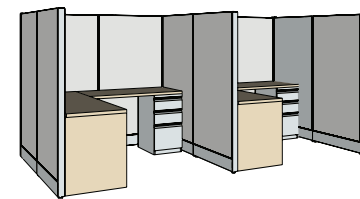
## SAFER IDEA STARTERS

Instead of sorting through thousands of SKU's and products, our idea starters have several pre-designed product and layout options. All typical shown here provide better safety with separation and higher panels compared to open office environments. These idea starters are an easy place to begin your plan and they are quick to order, getting your team back into the office faster.

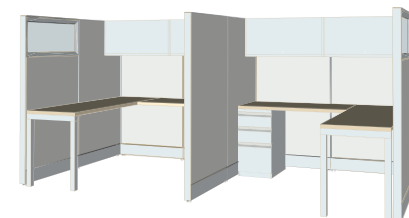


**12-030** 2 pack, 50" high panels plus 16" glass screen, 24x72" height adjustabletable, storage credenza

**12-028** 2 pack, 66" high panels, 24x72" work surface



**12-029** 2 pack, 66" high panels, 50" high end panels with glass tile, overhead storage, 24x72" work surface



## SPACE DIVISION

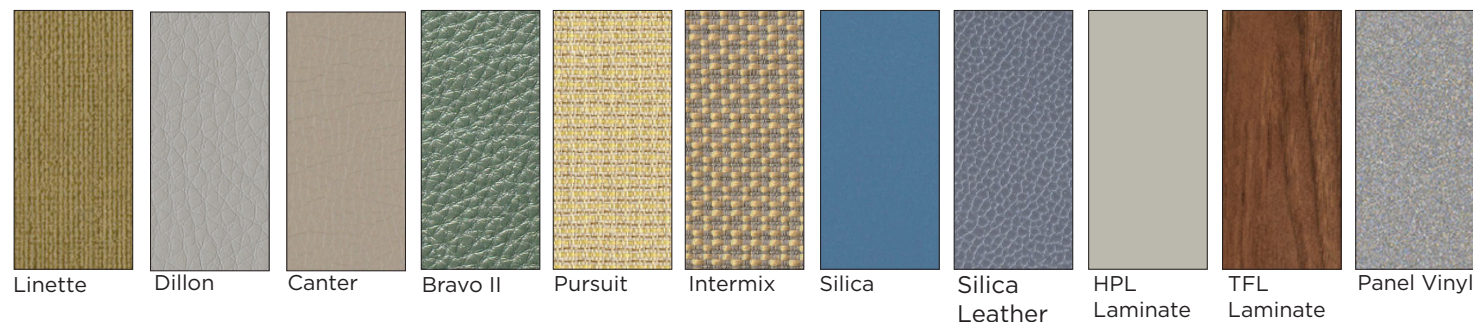
Utilize enhancements available with Capture, such as the double glass stacker and swing door, to further create barriers and division of space. With many possibilities, design pop-up huddle rooms, private offices, or secluded areas in a large open 3rd space.



## STAYING SAFE WITH EASY CLEAN MATERIALS

As we all adjust to our new normal in dealing with the COVID-19 pandemic, we know that the materials for your next project may look different than they would have six months ago. We've pulled together some of the materials we have in our offering that provide more protection and assurance due to their ease of cleanability.

| MATERIAL                      | PATTERN NAMES          | CONTENTS                             | APPLICABLE PRODUCTS   |
|-------------------------------|------------------------|--------------------------------------|---|
| Upholstery Vinyl              | Linette*               | 100% Vinyl                           | Cushion Tops, Jet, Live + Live II, Plus Seating, Sketch, Zego, Zadi   |
| Upholstery vinyl-alternatives | Dillon                 | 100% Polyurethane                    | Code, Cushion Tops, Jet, Live + Live II, Pack Filling Storage, Plus Seating, Parley, Sketch, Snap   |
| Upholstery vinyl-alternatives | Canter                 | 100% Polyurethane                    | Code, Cushion Tops, Jet, Live + Live II, Pack Filling Storage, Plus Seating, Parley, Sketch, Snap   |
| Upholstery vinyl-alternatives | Bravo II               | 100% Polyurethane                    | Code, Cushion Tops, Jet, Live + Live II, Pack Filling Storage, Plus Seating, Parley, Sketch, Snap   |
| Upholstery vinyl-alternatives | Silica, Silica Leather | 100% Silicone                        | Capture, Capture Tiles, Capture Work surfaces, Choices, Collaborative Table, Confer, Pack Filling Storage, Standing Height Tables, Tables, TrendWall and Volo |
| Laminate                      | HPL                    | HPL Laminate                         | Capture, Capture Storage, Capture Tiles, Collaborative Table, Confer, Intrinsic, Pack Filling Storage, Plus Tables, Tables, Trig                              |
| Laminate                      | TFL                    | TFL Laminate                         | Choices, TrendWall and Volo   |
| Panel vinyl                   | Solid Color            | 100% PVC                             | TrendWall doors only  |
| Panel vinyl                   | Woodgrain              | 100% PVC                             | Capture, Choices, Intrinsic, TrendWall, Trig, Volo  |
| Panel fabric                  | Intermix               | 100% Pre-Consumer Recycled Polyester | Capture, Choices, Confer, Fabric Screens, Intrinsic, Tackboards, TrendWall, Trig, Volo  |
| Panel fabric                  | Pursuit                | 100% Pre-Consumer Recycled Polyester |   |



\*Contains an anti-microbial, i-clean™ stain resist, and is bleach-solution cleanable.

Visit [trendway.com](https://trendway.com) for cleaning instructions.

## We are Here to Help

As you review and consider these ideas regarding distancing and safety in the workspace, we know that the solution will not be a one size fits all approach. As we gain new information, we'll add to them and share best practices.

We will be there for you as a trusted partner to find the best solution for your needs — factoring in your budget, time constraints, and resources.

Contact your Trendway representative to begin the conversation. Whether you need to make quick retrofits, or are working on a new project with shifting demands, we want to help.



# Trendway >



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